



**Service Director – Legal, Governance and  
Commissioning**

**Julie Muscroft**

The Democracy Service

Civic Centre 3

High Street

Huddersfield

HD1 2TG

**Tel:** 01484 221000

Please ask for: Sheila Dykes

Email: [sheila.dykes@kirklees.gov.uk](mailto:sheila.dykes@kirklees.gov.uk)

Wednesday 10 March 2021

## Notice of Meeting

Dear Member

### Overview and Scrutiny Management Committee

The **Overview and Scrutiny Management Committee** will hold a **Virtual Meeting - online** at **2.00 pm** on **Thursday 18 March 2021**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Overview and Scrutiny Management Committee members are:-**

### **Member**

Councillor Elizabeth Smaje (Chair)

Councillor Andrew Cooper

Councillor Harpreet Uppal

Councillor Habiban Zaman

Councillor Andrew Marchington

# Agenda

## Reports or Explanatory Notes Attached

---

**Pages**

**1: Membership of Committee**

To receive apologies for absence of Members who are unable to attend the meeting.

---

**2: Minutes of Previous Meeting**

1 - 6

To approve the Minutes of the meeting of the Committee held on 11<sup>th</sup> February 2021.

---

**3: Interests**

7 - 8

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

---

**4: Admission of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

---

**5: Deputations/Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can make a submission on a particular issue on which the Council has powers or duties.

A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), members of the public should provide at least 24 hours' notice of presenting a deputation.

---

## **6: Public Question Time**

The meeting will hear any questions from the general public.

Due to current covid-19 restrictions, members of the public may submit written questions to the Committee. Questions should be emailed to [executive.governance@kirklees.gov.uk](mailto:executive.governance@kirklees.gov.uk) no later than 10.00 a.m. on 17<sup>th</sup> March 2021.

In accordance with Council Procedure Rules:-

- 51(10) - each person may submit a maximum of 4 written questions.
  - 11(5) - the period allowed for the asking and answering of public questions will not exceed 15 minutes
- 

## **7: Local Flood Risk Management - Annual Review**

9 - 20

The Committee will be asked to consider the annual report in respect of progress against the Action Plan of the Kirklees Local Flood Risk Management Strategy. The report also informs Members of the proposed revision of the local strategy to ensure that it is consistent with the new national strategy, published in August 2020.

Contact:  
Rashid Mahmood,  
Flood Manager, Planning and Development

---

## **8: Place Based Working Group - Progress**

A verbal update will be given in respect of the progress made by the Place Based Working Group since the last update to the Committee in August 2020.

Contact:  
Sheila Dykes,  
Principal Governance and Democratic Engagement Officer

---

**9: Establishment of Ad Hoc Scrutiny Panel - Residential Housing Stock Health and Safety Compliance** 21 - 24

The Committee will be asked to consider a proposal to establish an Ad Hoc Scrutiny Panel to look at Residential Housing Stock Health and Safety Compliance.

Contact:  
Sheila Dykes,  
Principal Governance and Democratic Engagement Officer

---

**10: Work Programme 2020/21** 25 - 26

To give consideration to the Committee's Work Programme.

Date of next meeting: 15<sup>th</sup> April 2021

Contact:  
Sheila Dykes,  
Principal Governance and Democratic Engagement Officer

---